***LTC Committee Meeting 26th July 2013 Minutes***

**Committee Members Present:**

Matthew Brearley

Alan Boot

Stuart Graves

Dave Smith

Ron Wilson

**Issues arising from Actions of last meeting:**

Athletics to be dropped from Shirt Logo – Motion Carried and Upheld

Summer BBQ to be dropped this year in favour of organising a social at the Raft/after a Brick session or after the Club Tri in October – Agreed

Xmas Do – Confirmed for Thursday 12th December at the Thomas Trip in Lymington. AB to advise John (Landlord) of approximate numbers – 40. Partners to be allowed to attend?

**Secretary:**

Sarah to contact Sue to deicide deputy coach for beginner group. Agreed that club will support one coach training course for beginner group to support Sue.: SPOKE TO JEAN THE GROUP HAS DECIDED TO HOLD OFF FOR A WHILE BUT APPRECIATE THE OFFER AND WILL TAKE IT UP WHEN SUE HAS RECOVERED

Sarah to ask Mel to update beginner sessions as 9.30 not 9 on Fridays on website : DONE

Open water safety: SH propose named contact person for each Friday (like Thursday); Person to ensure that all wear swim hats, that there is land person, that all acclimatized and ok before set off) and bodies in/bodies out tally.

DONE WE HAVE LIST OF PEOPLE RESPONSIBLE FOR A FRIDAY SWIM AND SAFETY . SEEMS TO BE WORKING OK…DIDNT SEE IT ON WEBSITE

SARAH TO TALK TO LEMANAS: DONE: ASKED FOR DETAILS OF WHAT WE ARE AFTER…ALAN AND RON TO DISCUSS

SH SIGNED BANK ACCOUNT: DONE

**LTC Juniors Update/Actions:**

CRBs - Becky contacted British Triathlon and got us all the CRB forms. In progress:

Ground Hire: Priestlands ground hire - have all the forms sent to me, just need to wait for the above to complete and return. Club has paid for use of Woodside so would that be an alternative option for the LTC Juniors? Erika to confirm for next meeting:

Assistant coaches training - Vale contacted Athletics England and they have told her that if there is a certain number of people (5 I think) they will come to us, and the fee is reduced, so we are looking into it. Erika to update for next meeting:

Undelivered Equipment – SG has contacted them again and has mentioned the possibility of Legal Action. Committee has agreed that the missing kit can be re-ordered from a separate supplier up to a value of £250. SG to liase with Erika.

Vests – New vests will not have athletics on them. LTC to keep a number back for events which can be used and then returned afterwards. Erika to advise Alan on number and sizes. Alan to contact supplier before next meeting

Subs - For next term LTC to be able to offer a discount for parents with more than one child. Second child pays only half fee – Approved by Committee

Payments to LTC for Juniors – Erika to report back for next meeting and confirm procedure

**Treasurer: Updates/Actions**

LTC funds transfer to new bank account – In progress. SG to pay in cheques and advise if some or not accepted.

Club Rules to be updated to reflect change that all committee members are to pay membership fees

**Cycling:**

Ron is continuing to research and develop the rules of the road with the local council and police – RW to report back at next meeting

**Running:**

RR10 – AB to get update of LTC participation and liaise with Vale Sesto

Miles & Miles Southampton – Event went well but AB to ensure its better organised for next year

AB got ok to publicise Great North Run & raising money for Charity (as picked by Derek & Sue Lee)

**Swimming:**

16 Length Rule: To be removed from website and left to swimming coaches discretion at time of session.

The pool hire is booked but not paid for (SG to Action)

Jamie Pope will be free to help out with the juniors

Recording of swimming time trials – Will restart for beginning of September

**Clothing:**

RW & AB have been developing a Jersey using the Endura website and there was a good response to the proposed colours

RW explained the ordering procedure – 12 weeks lead time with final numbers and design to be submitted 6 weeks after initial order

RW to get samples from Endura for members to select correct size – A sizing session to be arranged!

AB to draw up logo ready for next meeting. The digitizing of the art work will cost £70 and the club will cover the cost (agreed)

AB to contact Vest Supplier check availability and confirm pantalon colours and report back for next meeting. Old vest will be kept by club to be used as spares for team events.

Type of Cycling Jerseys agreed:

Short Sleave with Zip in both Men and Ladies specific sizes

RW to enquire about Tri-Suits and get samples if possible

**Sponsors:**

Both Lemanas and Haskins are interested in sponsoring something. LTC Committee to discuss/decide whether it would be events or a specific trophy?

Leading onto Trophies – Discussions to take place about categories including overall, each discipline and biggest improver? To be discussed at next meeting?

**Communication:**

Matthew Brearley to sort out in due course

**Lymington Club Triathlon – October:**

Provisional Date set as 5th October:

An Organisation team to be set up

Next committee meeting to include a session of organising the club triathlon event. Items for discussion are;

Cycling route, running route, marshalling, requirement of a rescue boat for the sea swim.

DS – A sports massager/physio can attend if required?

AB – Looking at mats on the Milflord Beach to aid getting in and out?

**All other business:**

Next meeting scheduled for Monday 2nd September (venue to be confirmed)

If 5 people are in attendance, then meeting can go ahead

Photo’s for Woodside Bid Document, Peter to contact tri-club if photos are required.